

**Ravenna Army Ammunition Plant
Restoration Advisory Board (RAB) Meeting
September 18, 2024**

1. Call to Order

The Ravenna Army Ammunition Plant (RVAAP) Restoration Advisory Board (RAB) meeting and site tour for the Installation Restoration Program was called to order by Ms. Sarah Lock (Paris Township), Community Co-Chair, at 4:37 pm on Wednesday, September 18, 2024, at Building 1071 (Environmental Building), Camp James A Garfield Joint Military Training Center (CJAG), 8451 State Route 5, Ravenna, OH 44266.

Of the current 23 RAB members, the meeting attendance was recorded as 12 RAB members present, 5 excused absences and 6 unexcused absences. There were no public attendees allowed at this meeting due to it being a site tour of the facility.

After attendance was taken, Ms. Sarah Lock (Paris Township) thanked everyone for attending the site tour. She stated that she hoped everyone was excited to see the remediation activities and that she really gets a lot out of seeing the work that is being done. She then reviewed the locations that the RAB would be visiting on this site tour:

- Group 8 Munitions Response Site
- East Classification Yard
- Block D Igloo Munitions Response Site
- Atlas Scrap Yard

Ms. Lock stated that the Draft meeting minutes from the previous RAB meeting (June 5, 2024) would be tabled because she would like to make some changes to them, and this would be easier than going through the minutes line by line to make corrections. They will be ready for approval for the next scheduled RAB Meeting (December 11, 2024). The Draft meeting minutes (June 5, 2024) will be sent to the RAB members for review prior to the meeting. Ms. Denise Smith made a motion and Mr. Brad King seconded it. All members present voted in the affirmative. There were no nays. The motion to table the Draft RAB meeting minutes from June 5, 2024, was approved.

2. General Business

There is an opening on the Restoration Advisory Board and the interest survey form for consideration is on the public website. The RVAAP.org website was down due to hosting issues during the last RAB meeting, but it is now active. If anyone knows of someone that is interested in becoming a RAB member, please direct them to the RVAAP.org website to complete and submit the "RAVENNA ARMY AMMUNITION PLANT RESTORATION ADVISORY BOARD INTEREST SURVEY" form. The form is on the Public Participation page of the RVAAP.org website. The RAB is encouraged to spread the word about the opening.

Ms. Lock asked if everyone received the RVAAP Review in July 2024 and everyone nodded in the affirmative. She thanked Ms. Katie Tait (OHARNG) for her work in putting the RAB member newsletter together. Ms. Lock asked the board if there were any comments or feedback, if they found the newsletter useful and/or interesting, and if they found it helpful to have communication in between the RAB meetings. Mr. Mayer said it was very informative, and it was an easy read, and he was glad it was not loaded down with acronyms. He also said he appreciated that he was able to review it in a timely fashion.

Ms. Lock stated that the next meeting will be on December 11, 2024, at 4:30 pm. The location and agenda will be determined. At the next meeting, the board will discuss if the 4:30 pm meeting time is effective or if it needs to be revisited. The members were asked if today's meeting time of 4:30 pm was convenient and the members present nodded in the affirmative. She thanked the members for their feedback. Mr. Mayer requested that a calendar reminder be sent to the RAB members prior to the next meeting. The Draft meeting minutes will be sent out to the RAB members prior to the next meeting for their review, as well as the calendar reminder. One RAB member will receive the meeting information and Draft meeting minutes for review via U.S. mail because they do not have an email address.

Ms. Lock asked Ms. Tait if there are any upcoming public meetings, and Ms. Tait responded that there were none.

Ms. Lock requested that Ms. Tait give the Pre-Tour Presentation.

3. RVAAP Restoration Program Tour: A Snapshot of Sites on the Bus Tour Presented by: Katie Tait, OHARNG Restoration Program Representative

Ms. Tait began by introducing herself and gave an overview of her time at the OHARNG Environmental Office. Ms. Tait has worked at the former Ravenna Army Ammunition Plant for 18 years, and when she began, the Environmental Office occupied a room in the barracks. The Environmental Office then moved to a new building next to the Post Headquarters in 2009. When she started, there were 3 Environmental Office staff members including herself and the office has since grown to 8 staff members. There are also approximately that many Environmental Office staff members located in Columbus, Ohio, as well. The CJAG Environmental Office needed more room, especially due to the Restoration Program records, and therefore a new environmental building was constructed which is where the current meeting was being held. Ms. Tait invited the members to take a tour of the map room before getting on the site tour bus.

A mobile office trailer was previously rented (since 2017) to store the Restoration Program records and maps. The Army leadership did not like the trailer and the \$1,000 per month cost to rent the trailer. The solution was to construct a new building to provide the needed 1,000 square feet of storage space for the records, as well as expanded office space for the staff. The new archive room stores records and maps for the Restoration Program, as well as for other environmental programs such as the natural and cultural resources programs.

Ms. Tait's presentation provided a snapshot and a general overview of the areas of concern (AOCs) to be visited during the site tour which included the Group 8 Munitions Response Site, the East Classification Yard, The Block D Igloo Munitions Response Site, and the Atlas Scrap Yard. It was explained that there would be an opportunity to have more in depth discussions during the tour.

Ms. Lock asked if there were any questions after the presentation, and there were none. The RAB meeting attendees boarded the tour bus for the site visit. The RAB members visited the Group 8 Munitions Response Site, the East Classification Yard and the Block D Igloo Munitions Response site during the tour. Due to time constraints, the planned stop at the Atlas Scrap Yard site did not occur. Ms. Lock adjourned the meeting at 7:06 pm.

Respectfully submitted,

Angela Cobbs, RVAAP RAB Administrator