

ATTENTION: Post #1 Security Dispatcher

SPILL ALERT FORM FOR RECEIVER

YOU may receive information regarding a spill or leak at any time. It should be prefaced by the statement "THIS IS A SPILL ALERT". However YOU must be alert to radio or telephone transmissions which mention a spill or leak. If heard you must ask enough questions to determine if a spill or leak may exist.

BE PREPARED TO GET ANSWERS TO THESE FOLLOWING QUESTIONS:

1. Who is calling? NIST employee Cassie Atkinson
2. What's their location? West Substation
3. What is the material spilled? Transformer oil
Quantities? 2,000 gal.
4. Are there any injuries? NO
5. Is the leak or spill continuing? yes
6. Is the spill contained? YES YES NO
If NO, which way is it moving? Transformer Area
7. Who else is on the scene? Tom Auther, Pete Yusko, Ray Pegher, Cor's Cicero, Morgan, Patterson
8. Where will the notifier be? ON SCENE & Bldg. 1038
9. How can the notifier be reached? RADIO TELEPHONE
10. Date Received 11-3-97 Time Received 12:30 Hours

Immediately notify the first person available from the following list (call in order of listing).

<u>NAME</u>	<u>EXT</u>	<u>RADIO</u>	<u>HOME PHONE</u>
James McGee	22	2	297-0975
Larry Boggs	24	5	947-1900

This person will be the Installation On Scene Coordinator (IOSC) for the spill or leak. Be prepared to provide all available information and to contact additional Installation Response Team Personnel as requested by the IOSC. Refer to Table 1 for Installation Response Team Contact List.

Complete this SPILL ALERT RECEIVER'S form prior to the end of the shift and forward to the Site Manager.